

DRAFT FP² INVITATION TO ELECTED OFFICIAL FOR PLANT/JOB SITE VISIT

This is a template to consider when inviting House or Senate Members to visit your local pavement preservation job site, contractor HQ or facility, or materials or equipment manufacturing plant.

*To use, from this *.pdf, please select, copy and paste the text with formatting into your firm's letterhead. Obtain Washington, D.C. or local office address from Find Your Senator/Representative links at bottom of FP²'s Advocacy Tools & Talking Points for Pavement Preservation web page where you downloaded this template and add to top of letter. Where green font is used, please personalize copy as you remove supplied copy. Then remove underlining and any other undesired formatting, proof carefully and send to the elected official . Your final copy also may be copied and pasted into an e-mail and sent.*

BEGIN TEMPLATE

Month 00, 2023

The Honorable Sen./Rep. John Doe
0000 Russell/Dirksen/Hart Senate Office Building
Washington DC 20510

OR

The Honorable Rep. Jane Doe
0000 Rayburn/Longworth/Cannon/Ford/O'Neill House Office Building
Washington DC 20510

Dear Representative/Senator [name]:

We would like to invite you to tour our office/facility/plant of [company name] located in [city name] in your district. As implementation of the IIJA continues, we would like to show you the important work our company is doing, particularly in pavement preservation, in your district.

Provide a short description of your business including information such as the following:

- description of office, plant or facility in the district
- information on size- facilities generate over ___ in revenues and directly employ XX full time and XX part time employees who likely are constituents
- how materials are used such as, “a high percentage of the material produced out of these facilities is utilized on projects contracted by the state(s) of XXXX, municipal and local entities”
- some background about your company such as when it was founded, what it does, product, where it does work etc.
- highlight some of the cost and/or environmental benefits of the project, which, benefit taxpayers.

Our work in pavement preservation is extending the life of roads, at a lower economic and environmental cost, so they can perform at a higher service level and increase their resiliency. Experience shows that spending a dollar on pavement preservation can eliminate or delay spending \$6 to \$10 on future rehabilitation or reconstruction costs. Additionally, a long-term pavement preservation strategy -- as compared to a reconstructive rehabilitation strategy -- produces substantially less greenhouse gas emissions over the life of the road.

Ideally, we would invite you to spend one to two hours touring our [facilities/field pavement preservation project](#), talk with you in more detail about our work with our executives, and provide an opportunity to meet our employees, time permitting.

We would like to invite you to visit our plant/job site on a day during the week of XXXX or alternatively XXXX. The best days for us are XXXX but if you are interested in visiting but another day would better accommodate your schedule, please let us know.

I am hopeful that your schedule allows for a visit to our facilities. I can be reached at 000.000.000, name@business.com.

Thank you very much for your consideration.

Sincerely,

[CEO or senior company official](#)

END TEMPLATE